

Kevin Kretovics
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OBJECTIVE

IT Network Systems & Graphic Designer

To obtain a position in which I can implement my networking and/or design skills to further improve the progress of an organization through knowledge and creativity.

PROFILE

- Experienced in designing, implementing, and managing networks/systems.
 - Administration of Microsoft OS (98/2000/XP/2003) and Microsoft Office
 - Red Hat, CentOS, and Debian Linux installation and configuration
 - Graphic/Web designer, Photoshop, CSS, HTML
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EMPLOYMENT

Equity Trust Company, Elyria, OH 2004-Present
Network Planning Analyst

- Administration for network systems including: Replix Fax, OnBase, Trend Micro Anti-Virus, Red Hat, Debian, Microsoft SQL 2000, Microsoft 2003 Server
- Experience with Samba, DNS, DHCP, and LDAP on Linux and Windows Servers (AD)
- Provide first-tier support for Cisco routers, Catalyst switches, and Check Point firewall/VPN
- Oversee operations of the IT helpdesk which supports 140+ users in 2 locations
- Published technical documentation for IT departmental procedures and training materials
- Creating a Disaster Recovery Plan and IT Strategic Analysis
- NetApp and VMware ESX administration

Accomplishments

- Network diagram and address design for MPLS network connecting 3 sites
- Awarded the "Shining Star Award" twice (employee of the quarter award, nominated 4 times)
- Managed a Nortel BCM system before switching to Cisco Call Manager (VoIP)
- Produced GUI design layout for internal Metrics application and client login app, other design work as requested
- Deployed anti-virus solution throughout the organization.
- OnBase System Administration Training (passed) – April, 2006

Kate Corporation, Berea, OH 2004
IT Systems Coordinator

- Created new network designs to provide reliability, functionality, and scalability.
- Implemented company-wide anti-virus solution.
- Published technical documentation and trained staff in accordance to the new procedures.
- Provided general helpdesk support, including network, hardware, and software troubleshooting.

Accomplishments

- Provided the corporation with a security risk analysis.
- Created a directory structure for the file server to organized invoice and design files.

EDUCATION

Baldwin-Wallace College, Berea, OH 2004-2005
Major: BS in Computer Information Systems (Network Analyst Track)

Lorain County Community College (LCCC), Elyria, OH 2002-2004
Major: CIS Network Communications Technology (Associate)
Major: CIS Software Development (Associate)

The Art Institutes, Online & Atlanta, GA 2001-2002
Major: Graphic Design & Art History

Lorain County Community College (LCCC), Elyria, OH 1997-2000
Major: Universal Arts (Associate)

OTHER SKILLS

Web Site & Graphic Design

- HTML & CSS
- Photoshop, Illustrator, ImageReady
- www.kretovics.com

Areas of New Study

- Linux+ Certification Prep Courses
- Apache, PHP, MySQL
- Flash
- CCNA